



MASARYK MEMORIAL INSTITUTE INC.

450 Scarborough Golf Club Road • Toronto, ON. Canada, M1G 1H1 • 416-439-4354

Masaryk Memorial Institute is a Canadian non-profit organization based in Toronto, that has been serving people of Czech and Slovak origin, living in Canada, since 1945.

Park maintenance labourer

RESPONSIBILITIES

- Ensure that facility, grounds, and equipment are clean and maintained.
- General upkeep of the park grounds: Mowing, raking, trimming, ensuring newly-planted trees are properly watered, weeding around monument, long-jump, walkways and chapel area, pick up trash, branches, cones and debris, especially prior to events. Keep areas under the benches free of overgrown grass/weeds.
- Ensure that garbage cans are regularly emptied. Check on barbecues and clear away any mess left. Ensure that swimming pool area remains drained of water and that the gate stays locked.
- Remove any rocks, golf balls, large branches or any other obstructions from the areas prior to mowing to avoid damaging the commercial mower.
- Maintenance of public facilities and structures, playground, parking lot; cleaning, garbage removal and restocking public washrooms.
- Learning the safe operation of hand and power tools, weed whacker, tractor, lawn mower, etc.
- Events: set-up and tear down for outdoor corporate events, family picnics and weddings at the outdoor chapel (tents, tables and chairs, which must be wiped down both before and after events). Ensure that event facility/venue is left in a clean and orderly condition (Remove signs, pilons, extension cords, tables, chairs, tents, risers, hoses, and shut off water). Help with directing traffic and parking. Rake wood chips near parking area and fill in any grooves left by parked cars on grass after events.
- Communicate effectively and politely with all park visitors, clients and coworkers; Assist as needed.
- At end of day, notify the office of any damage to trees or property or any issues that have arisen during the day and if any supplies are running out, including gas. Confirm that all tools and equipment are cleaned, returned and properly stored after use. Report any lost, stolen, or damaged tools. Ensure that garage and washrooms are locked at the end of the day.
- Work effectively both independently and in a team environment and takes pride in a job well done.



MASARYK MEMORIAL INSTITUTE INC.

450 Scarborough Golf Club Road • Toronto, ON. Canada, M1G 1H1 • 416-439-4354

REQUIRED QUALIFICATIONS

- Fluency in spoken English mandatory
- Experience with tools an asset
- Ability to work independently and in a team setting
- Strong ability to prioritize workloads using time management skills
- Possess legal status necessary to work in Canada, such as Citizenship or Permanent Residency

Which participants are eligible?

- Be between 17 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with the Ontario legislation and regulations.
- Please note that International students are not eligible participants.

How to Apply:

Please send your CV and cover letter to office@masaryktown.ca

Job location:

450B Scarborough Golf Club Road, Toronto, ON M1G

Salary: \$15.25/hour

Duration: 10 weeks

Hours/week: 35